Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur
European Confederation of Language Centres in Higher Education
Europäischer Verband der Hochschulsprachenzentren

Le Président
The President
Der Präsident

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CercleS Executive Committee 2020 Meeting No 23 19 August 2021: 16:00-17:30 Teams

Agenda

- **Approval of EC minutes No 22 / Update on action points (See minutes no 22)**

- **Update from President**

a. Update Working Group CercleS research on impact of the Corona pandemic on language teaching and learning

LLHE publication: in LLHE 12.2; *report*: until end of August

Planned further analysis: results per country to be offered to NAs; correlations; need for follow-up
Presentation of results at conferences: a) XII Congreso ACLES: Nuevos horizontes para los centros de lenguas: Lenguas y Tecnología: University of Murcia: 16 September, Sabina, b) 8th International scientific conference The Linguistic, Educational and Intercultural Research 2021 (LEIC Research 2021), Vilnius University: 21 and 22 November, Isabella and Sabina
c) Advisory Board of the Center for Key Competences of the University of Potsdam, near Berlin. Their next meeting is not yet scheduled, but it will be in November 2021: Ruth, d) Wulkow Workshop: 26 November (Ruth (+ Nebojsa)

Planned CercleS Workshops: a) 15 October, 14:00-17:00 CET: Workshop on Outcomes of CercleS Survey: further analysis (for and with teaching staff)
Asap: Call for teachers to be sent out through General Secretariat; include also participants of webinar and the ones who were interested in further information
b) 9 November 14:00-17:00 CET: Workshop for managers linked to the outcomes on CercleS survey (draft of policy paper)

b. CC meeting of 10 September 2021

Hybrid format; presence in Nancy of EC and CC members
Agenda and documents to be sent out with invitation
Slides for presentation to be completed by EC members
Practicalities: hotel, meals, …→ Anne to organise
EC meeting before CC meeting (?)

c. Outlook on planning of next CercleS Conference:

Meeting of 25 August 21 with Manuel de Silva (ReCLes) and Mark Critchley (AULC)
Communication by General Secretariat

d. Outlook on planning of webinars

→ Check with Johann Fischer webinar on assessment
→ Add chair and Co-hosts
→ Add leadership meetings

September	7 September, 16.00-78.00 CET	Project: The Brigde	Jane Wingren. Åbo Akademi University

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October	15 October, 14:00-17:00 CET	Workshop **on Outcomes of CercleS Survey: further analysis (for and with teaching staff)**	Survey Working Group
October	tbd	Webinar on assessment	Johann Fischer
November	9 November 14:00-17:00 CET	Workshop for managers linked to the outcomes on CerlcleS survey (draft of policy paper)	Survey Working Group
November	23 November (?) 16:00-17:30 CET	Computer-based language assessment	Julia Zebala-Delgado
December	tbd	Autonomy	Anna Dal Negro

- **Update from Vice President**
  a. AOB with regard to current issues
  b. Handover meeting with new manager: planned for August (tbd)

- **Update from Secretary General**
  a. Project new website with A.D.NET:
  Current stage of project b. Outlook to next steps in project and deadlines
     - Information of CD-Web Piotr Zalewski / Anu net / Katarzyna Jesse;
     - Translations;
     - Editing of English texts / translations into French
     - Migration;
     - Go Live
  b. Membership issues: situation: non-paying members 2020 and reaction reminder to non-paying members 2021 (see below Update form Treasurer)
  c. Templates: see action points of No 22 EC meeting
  d. Next e-bulletin: (December 21):
  Call to be sent out in September;
  suggested special focus: Focus group portraits;
  tbd: Text by Liliana Szczcuka as a supplement for last issue of e-bulletin?
  Texts by EC members (update on current issues August – November): deadlines

- Working group to prepare CercleS Anniversary activities**: see minutes CC meeting of 28 May**
  Cristina suggests compiling a summary of past activities by CercleS, perhaps in a visual presentation: pictures, posters from past conferences, old e-bulletins.
  Stefanie suggests a roundtable discussion (at the next conference) of not only past CercleS presidents, but also of outside persons who can speak about the impact of CercleS, e.g. management of universities, National Associations.
  ➔Sabina suggests creating a working group to follow these ideas up: Cristina and Libor volunteer. The ideas will be followed up.

- **Update from Treasurer**
  a. Payment 2021 fees
  b. Other business:

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- **AOB**
  - Executive Committee meetings September – December 2021
  - File on teams: collection of issues for EC meeting → Please add suggestions on the file on Teams
  - a shared calendar with national associations in new website?

- **Planned action**

  → Anne/Zaan to send minutes to EC
  → Sabina to send agenda and minutes to Kasia for upload on webpage
  → Sabina to prepare slides draft of slides for CC meeting
  → Zaan to investigate a shared calendar with NAs (follow-up of last CC meeting of 28 May 21)
  → Zaan to send out Call for teachers to participate in the workshop of 15 October be sent out through General Secretariat; include also participants of webinar and the ones who were interested in further information